

Simulation Committee Agenda

I. Call to order (Jenny) 5 minutes

Quick attendee introductions.

II. New Simulators (Jenny) 5 minutes

Quick review of two new high-end simulators, what they do, and how we got them.

III. Post Simulation Surveys (Jenny) 5 minutes

All simulation sessions involve a short post survey for continuous quality improvement. Course Directors are sent results for all their sessions. Previously these were emailed, and response rates were only approximately 20-30%. As of this year, all learners complete surveys on iPads before leaving the center and we expect to maintain rates of 90%+. Please encourage your learners to provide feedback.

IV. Board of Regents Grant (Jenny) 30 minutes

This is our most important discussion and where we will spend our time, as the due date is late October. We'll discuss what can and cannot be covered by this grant, how the process will work, and the timeline for submission. PLEASE forward this agenda to anyone in your department who has a wish list for any simulators or equipment and encourage them to attend.

Board of Regents Department Enhancement grant timeline:

- August 30 - List of simulators / equipment we want to consider
- September – Schedule any vendor on-site demonstrations (Sim Center will coordinate)
- September 11 – Internal Tulane proposal abstract due to VP of Research (Sim Center will handle submitting)
- September 30 – Final simulator / equipment selections to include
- October 18 – Final grant proposal due (Sim Center will lead the writing)

V. Open Discussion (Roundtable) 15 minutes